

HORSHAM WEST / HAVEN PRIMARY SCHOOL
School Council Meeting

Minutes of Meeting held June 10th 2008
7.30pm

Mr Brendan Ryan, Wimmera District Senior Education Officer from DEECD attended the meeting and Mr Brendan Bush left the room while Brendan Ryan gave the Committee an overview on the Principal Selection Procedures. He addressed each area from prior to the advertisement to the selection process. The position needs to be posted on July 18th, so it needs to be in Ballarat by July 11th. It was decided to call a meeting next week, **Tuesday 17th June at 7.00pm** to further discuss the process. This will give all councillors the opportunity to attend as a number of members were absent at this meeting.

The General Meeting commenced at 8.40pm.

Present:

Brendan Bush, Gary Green, Heather Robinson, Sarah Koenig, Sally Taylor, Scott Muller, Dino McMillan, Sue Farr, Janine Baker, Val McDonald (Minute Taker).

Apologies:

Leanne Robertson, Karen Bell, Tracee McAuliffe, Rick Hopper, Brent White, Helen Strachan.

Minutes of Previous Meeting:

Moved Sue Farr, seconded Heather Robinson that the minute of the previous meeting held on the 13th May 2008 be accepted as true and correct with the inclusion of Scott Muller as an apology.

Carried

Business Arising:

Uniform Shop: Another quote was tabled for the construction of just one wall of the uniform shop at a cost of \$687.00. It was decided by the committee that the other quote to complete the whole area was recommended at a cost of \$1,944.00 with the discretion of the Finance Committee at its next meeting.

General Business:

Yr 3 / 4 Hooptime Basketball Competition: There was a concern with the early start (8.45am) for country bus travellers who had to be brought in by their parents and then be available for an early pick between 1.00pm to 4.30pm. It was discussed that last minute changes are often made to the draw so parents don't get much prior notice re the times.

Moved Sally Taylor, seconded Dino McMillan that the Council write a letter alerting the organisers about the inconvenience of the early starting time of the Hooptime competition.

Carried

Reports:

Principal: (As per printed report)

- Brendan gave a report on the Haven redevelopment which included a plan of the school. Careful consideration needs to go into the planning if the growth continues at Haven for the building to be extended. There will be a meeting to be held on the 20th of June to assess the merits of the design that has been selected and to grant approval.
- Brendan commented on the peer collaboration and observation program that has worked well amongst the staff.
- Only a small number of people turned up at the Working Bee but a lot was achieved in a short time.
- The online Staff Opinion Survey has commenced by the staff.

Finance (As per Printed Report)

- School Global Budget has a deficit balance of \$100,068.00 at the end of pay period 724.
- Finance Report for May
The HYIA had \$135,401.41 and the Official Account had \$9,492.43 at the end of May.
- The larger payments for the month were listed in the Finance minutes.
- The Parents' Club is providing approximately \$3,500 worth of resources to the curriculum and other areas of the school according to the school's wish list.

Moved Dino McMillan, seconded Scott Muller that the cheques numbered 18569 to 18647 be ratified for payment. On the report the missing cheques numbered 018606 to 018614 were misfed through a printer so do not appear on the May report.

Carried

Buildings & Grounds (As per Attached Sheet)

- ***Soft fall*** –The tan bark was delivered earlier this week to spread under the play equipment. It appears we may need two more truck loads to complete the job properly and to make it safer for the students.
- ***Inspections*** - McFarlane's are servicing the heaters and Laser Electrical are to inspect the exit lights, kiln and oven over the holidays.
- ***Heaters*** - The After-School Care room's heater was replaced with an old heater that was in the shed. The old gas heaters in the Year 6 area were decommissioned last year. Presently they are using the split systems.
- ***Parents' Club*** - will fund the replacement of the pergola in the Year 5/6 area. The 'quiet courtyard area' between the Year 3 and 4 classrooms will have the existing pergola roof replaced. The Parents' Club has agreed to pay

half and we will use the voluntary contributions from parents to fund the other half.

- **Running Track** - We have not been informed of our success or otherwise of our grant application with Safeways to put in a running track for the students.
- **Tables** - The outside tables are presently being modified, because on unstable land they would bounce, therefore students bounce on them and break the welds.

Parents' Club – West Campus, (Written report from Leanne Robertson)

- Grade 5/6 shade structure quote from David Landwehr accepted.
- Grade 3/4 area – roof to be replaced by David Landwehr. Parents' Club to pay for half the cost and the school paying the other half.
- Raised \$400 from the catering for the PD Day on May 6th, 2008.
- Mother's Day Stall raised approximately \$1700. Still have about 550 gifts for next year's stall.
- Horsham Sports & Community Club Application for \$1000. We applied for \$1000 to put toward the 5/6 shade structure. Since our meeting we have been informed that our application failed this year.
- We had asked for a Wish List from the teachers for things they might need for the children. Brendan came to the meeting with this wish list. We passed to obtain several of the items on the list. Those being: 2 DVD players, 1TV, Blinds for the Room 27/28, and computer room, Topics-To-Go, Maths & English Action and potter's wheel for the art room (maybe two) up to the value of \$750.
- The Junior School Council to be asked if there is anything that they might require. eg. balls for classrooms, etc. To be advised.
- Sav Day coming up on the 23rd June, 2008.
- The Mars Chocolate Drive will be held in 3rd term.
- We would like to put a tank in the 3 / 4 area once the new roof is completed. Obtaining quotes.
- Nutrimetics Lipsticks fundraiser is happening at the moment.
- Discussed Wayne's retirement gift. The Parents' Club said they would contribute towards this gift but would like some idea how much of a contribution the school would like from them.

Parents' Club & Haven Campus, report by Janine Baker.

- No Parents' Club Report.
- The Sovereign Hill Camp was very successful but the accommodation at Creswick Eastern Hill Camp was not great, getting very old.
- They are busy with working on the plan for the new school to have it ready for the next stage on June 20th.

Moved Sarah Koenig, seconded Scott Muller that the reports be received.

Carried

Correspondence:

Inward:

08/006

Horsham Rural City Council

Planning Permit Application, Lot S4 Curran Road, Horsham.

The Committee looked at the map and recommended we write again to the Council and state that the Dumesny Street is too narrow and it needs another exit.

The proposed 600 block development on the North and West of the school was discussed. The School Council is very supportive of the design. The proposed development has a large section of public open space/ wetlands that will make it possible for students to ride to school with minimal contact with traffic.

08/007

The Cancer Council Victoria

SunSmart Schools Program.

It was stated that 84% of schools are SunSmart and our school was not one of them. Dino McMillan has already responded online to include our school into their program.

Outward:

Nil.

Moved Sarah Koenig, seconded Janine Baker that the inward correspondence be received.

Carried

Next Meetings:

Finance:	Monday, July 21st at 1.15pm.
Buildings & Grounds:	Friday, July 18th at 8.30am.
Policy & Curriculum:	Tuesday, July 22 nd at 7.00pm.
School Council:	Tuesday, July 22 nd at 7.30pm.

Meeting Closed: 9.20pm.